

R. S. Payne PTO
Meeting Agenda
September 6, 2018
7:30pm

Attendance: **Danielle Englund**-President, **Liz Dop**-Treasurer, **Kellie Baldwin**-Principal, **Sarah Muminovic**-Secretary, **Lori Smith**-Teacher Representative, Tom Herndon, Crystal Pannell, Liz Robertson

Approval of May PTO Minutes

_____ **Mrs. Baldwin** motions. **Liz Dop** seconds.

President's Report-Danielle Englund

Danielle Englund-Thank you for attending the meeting post Back-to-School night.

Everyone with a child at RS Payne Elementary is a member of the PTO. No fee to be a member. A letter will go out that will list out specific jobs needed for the PTO Board.

-2 Hour Power Pledge-Danielle Englund will be focusing on utilizing the 2 Hour Power pledge to inspire volunteerism both for PTO events and at RS Payne in general. More details and information about this will follow. **Danielle Englund** has received several names and contact information from RS Payne families at various events that have signed-up to get more information about the PTO and the events/programs that the PTO sponsors.

-Goal of the PTO is to build a relationship with families of Payne. Fill in the gaps between programs offered and needed programs.

-Staff Appreciation-**Danielle Englund** currently assuming this role. The staff were very appreciative for the payouts. **Danielle Englund** and **Liz Dop** delivered these funds.

-New teachers received an additional welcome gift card to Walmart of \$15 for new to RS Payne teachers and \$25 for new to RS Payne AND new to teaching.

Principal/Staff Report-Kellie Baldwin, Lori Smith

-Kellie Baldwin-Crosspoint Church partnership. Crosspoint Church continues to meet on the school grounds every Sunday. They have a sign that hangs on the fencing outside of the main entrance. Principal Baldwin is working with the church to expand the partnership and the relationship. The church has adopted a RS Payne family. Members of the church are diligently helping to beautify the building. In the cafeteria, church members have removed the shelving in the back and painted the wall. They will create a mural that will display the school motto with paintings of children's faces. Crosspoint Church members are working to beautify the courtyard by scraping and repainting peeled paint. They will also paint a mural in the gym to memorialize some noteworthy alumni and members of LCS.

-Neighborhood Meet and Greet event held on Saturday, August 18, 2018 from 11am-1pm had a RSVP list of 400+ but only an actual attendance of 30 people. Crosspoint Church donated the buns/hot dogs for that event. The large amount that were left over from the Neighborhood Meet and Greet event were used for Back-to-School Night event.

-Danielle Englund met with representative from Crosspoint Church. Crosspoint Church would also like to partner with the PTO to support the our mission statement.

Upcoming Events

- Attraction Book Sale Ends – 9/14/18
- Spirit Day – 10/5/18
- Fall Break – 10/10/18-10/12/18
- Pirate Reading and Math Night – 10/25/28

Committee Reports

-Treasurer-Liz Dop

-Liz Dop communicated that the PTO is trying something different this year with regards to how grade levels and units receive funding from the PTO. In year's past, teachers or entire grade levels would approach the PTO throughout the year with funding request. For the 2018-2019 school year, each grade level and SPED will receive a line items budget that can be used as a unit at any point during the year for any items they decide to purchase.

-Lori Smith-Will the PTO continue to fund the New Book initiative. This initiative buys a classroom set of books for novel studies on an annual rotating basis. **Lori Smith** is curious if it will it be continuing and what grade is eligible this year? **Lori Smith** is curious if the teachers that are

eligible this year are aware of this program as there are many new teachers in the building. Also, a question as to whether the tracking system for class set size novels had ever been completed. **Kellie Baldwin** will send **Liz Dop** the link for books that are approved by LCS for class set books.

-**Danielle Englund**-7,000 budget shortfall between income and expense. Goal is to raise the funds to support the budget rather than cut funding to programs. The general preference is to not sell things but rather to provide and experience. Looking for suggestions to make-up the difference.

-Wells Fargo Mobile-Wells Fargo Mobile is mobile payment program. It claims to increase the ability to raise funds at various events. Will look for a way to accept online payments. Is My School Bucks a possible credit payment? **Tom Herndon** advises to look for a study option on whether offering credit card payment increased sales.

-Spirit-Open Position

-First Spirit Day on the August 31st. **Danielle Englund** currently chairing this committee. The Spirit Winners were:

PreK-2- **Wrightson** 3-5 **Mrs. Hoffman**

-Structure of the program; Teachers count the number of students that qualify upload their results to the Google Form. Spirit Chair then goes to the winning classroom and delivers a **Chilly Dragon** to the classroom to be kept until the next Spirit Day competition.

-Free T-shirts provided to every student in the building by the PTO. Each year new students to the building receive a free Dragon T-shirt. Spirit Day is partnership between PTO and school. Question about T-shirts for existing students. T-shirts will be sold to existing students. \$5 per shirt is the estimated cost.

Fundraising

_____ -Attractions Books

-Fundraiser for PTO. Envelopes have gone home. Reminder note coming home on Monday. We get ½ of the proceeds; so \$10 per book. 1 book per family would generate a considerable profit. Question about where we are sale to date. \$200 in online orders; \$200 in cash-about \$400 in sales year to date.

-Restaurant Nights-**Sarah Muminovic**.

-No report.

-Box Tops-**Ashley Khurana**

-**Lori Smith** inquired about BoxTops. Do we know where the trophies are located. Lori Smith hoping to get moving on the BoxTops as children likely have them but need a reminder. She is concerned that if families held onto the BoxTops too long, then they will expire. Mrs. Smith's opinion is that the ideal situation is to do it weekly. In addition, must garner teacher participation. Teachers and families need more communication about the program. Kids are already bringing them in. Lori Smith feels like there needs to be consistency for the program to be successful. Minimal work from the teachers. Suggestions on incentivising families and students to participate. It was suggested to add them to the morning announcements. **Mrs. Baldwin** is communicates that the morning announcements in broadcast is in limbo. **Danielle Englund** will follow up with **Ashley Khurana** for furthers details of this. Some suggestions for publicity of the program. Dimes Equal Dollars. Dimes Make Dollars. Incorporate the campaign into the classrooms. Print the sheets and bring them back. Possible incentive to the teacher, the winning room gets to use those funds for something for their classroom. **Principal Baldwin** will kick off BoxTops for the next month.

- Discussion about setting up a "Penny Wars" collection area at school.

Open Positions / Volunteer Needs

-Currently a 5 member board currently

- Vice President
- Assistant Treasurer
- Volunteer Coordinator
- Fundraising Coordinator
- Staff Appreciation Coordinator
- Spirit Coordinator-Crystal Pannell
- Attractions Book Coordinator

-**Lori Smith** suggests a letter to go home in backpack discussing the opportunities currently open. In particular, for those families that were not able to attend Back to School Night.

-**Tom Herndon** suggest a rough estimate of time commitment per job.

-Question about how the PTO relates to the school academically. Danielle Englund answers that our mission is to support all areas of the school both academically and socially.

Old Business

No. Report

New Business

No Report.

Next Meeting: Thursday, October 4 – 7:00pm
Childcare will be provided.