

R. S. Payne PTO Meeting

February 7, 2019 7:00pm

In attendance: **Danielle Englund**-President, **Liz Dop**-Treasurer, **Crystal Pannell**-Spirit/Box Tops, **Sarah Muminovic**-Secretary, **Kellie Baldwin**-Principal

Approval of January PTO Minutes:

-**Liz Dop** motions. **Kellie Baldwin** seconds. All in favor. None opposed. Motion carries. January 2019 minutes are approved.

President's Report-Danielle Englund

-Upcoming Events

- Valentine's Day Teacher Treat-2/14/19
- I Love Math Day-2/15/19
- Funquest Night-2/15/19
- Dr. Seuss Reading and Math Night-2/28/19
- March Madness-chair is **Danielle Englund**. ESPN online bracket challenge manager for NCAA Basketball challenge. She will communicate the way the staff will participate. She will also work on collecting gift cards to use as a prize for the winner. The vision is that the bracket challenge will be a fun event meant to boost staff/PTO partnership.

Principal/Staff Report-Kellie Baldwin/Lori Smith

- 540 is total enrollment
- The long-term sub that was hired to replace **Mr. Hill** has chosen to pursue other professional endeavors.
- Due to current enrollment, a new SPED division wide teacher will be hired to help support **Mrs. Cole** and **Mrs. Holmes**.
- The school will also be hiring for a new custodian.
- Principal Baldwin** is curious about what the next steps are to get new t-shirts for the new students that have recently enrolled.

Committee Reports

-Treasurer-Liz Dop

- Liz Dop** reports that she received a letter in the mail with regards to the payment of the annual registration for the Virginia Solicitation of Contributions Law. She is currently working to resolve this matter and will update accordingly.
- Perdue Foundation is donating \$1250, these funds are to be used to purchase a Hydroponic Tower for Ms. Roberts' classroom.
- Liz Dop** received an email from **Barbara Rypkema**, the RSP Bookkeeper who has been going through the books and has found a line item with funds from the PTO in the amounts of \$120.86 and \$.09. **Liz Dop** is curious to find out how the PTO would like to proceed.
- Liz Dop received an email from **Mrs. Tickle** requesting her total budget amount used for STREAM lab purchases. Initially, it was communicated to her that the amount for STREAM activities was \$1,000. **Mrs. Tickle** was under the impression all of those funds would be for the STREAM lab. **Liz Dop** communicated that there were three events; I Love Math Day, STEM family night, 24 competition slated specifically for STREAM funds and that those funds will have to go directly to those events equally.

-Spirit-Crystal Pannell

- Enrollment up 30 students over last year. These students are without Spirit t-shirts. **Sarah Muminovic** motions to move money from 19/20 unbudgeted funds to cover the cost of the new t-shirts for the new shirts. Tabled until discussion of seating a PTO Board for the upcoming 2019-2020 school year can occur.

Fundraising

-Restaurant Nights-Sarah Muminovic

- No report as fundraising initiatives have been suspended until decision regarding the dissolution or suspension of the RSP PTO has been reached.

-Box Tops-Crystal Pannell

- Crystal Pannell** has collected all of the current Box Tops in the building. She has sorted those Box Tops, discarded those that have expired, and counted those that are eligible for redemption. She has researched the process and has a plan for how to send in the eligible Box Tops. **Crystal Pannell** would like to submit two times per year; by October 31st and February 28th. She will submit the current Box Tops this month by February 28, 2019. **Crystal Pannell** will look into a possible contest for the final quarter of school. **Crystal Pannell** spent 16 hours counting Box Tops.

Old Business-None.

New Business- Dissolution or suspension will be discussed at the March meeting after **Danielle Englund** sends out a letter to solicit potential members to take PTO Board positions on for the 2019-2020 school year.

Our next meeting will be held on March 14, 2019 at 7 pm.